

## Register your email address, app, and/or LINE account

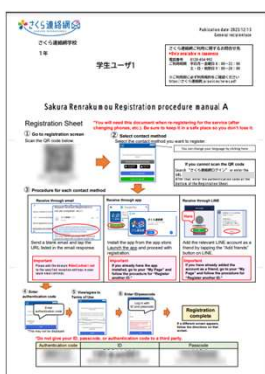


You can choose to register only one contact (for instance, just the email or the app) or register all of them. You can register up to four email addresses, four LINE\* accounts, and four apps (four devices), for a total of up to 12 contacts.

This means a family could register a child's mother, father, grandmother, and grandfather, allowing all four individuals to receive messages.

**\*LINE is an additional option and may not be available at some schools. The number of LINE contacts that can be registered may be less than four depending on the school's settings.**

## Follow the directions in the Registration Sheet to register any of the above



The Registration Sheet details the process for registering an email address, LINE account, and/or app. Please keep this document in a safe place, as you will need it when changing your email address as well.

### Registering a contact is simple no matter the contact method



Send blank email



Add friend



Download the app



Enter ID, passcode, etc.



Registration complete

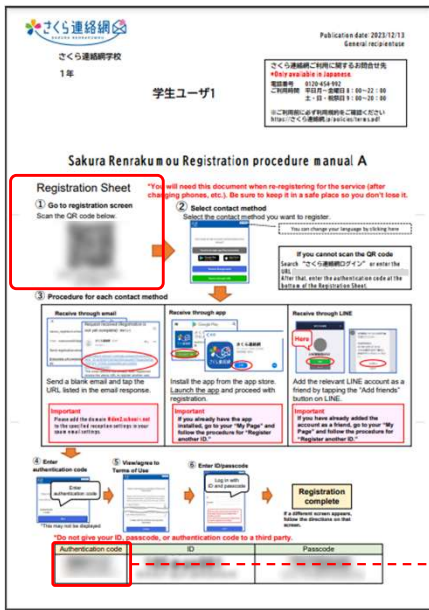
# 1-2. How to Register a New Contact (1/3)

**\*You will need a registration form to register a contact.**

If you do not have one, contact the teacher in charge at the child's school and ask them to issue you a registration form.

The registration form can be used as many times as you like. Keep it somewhere accessible in case you need to change your contact information.

## Procedure



### 1. Access registration URL

If you are on mobile, you can access the URL using the QR code. **If you are unable to scan the QR code, search “さくら連絡網ログイン” or access “http://390390.jp.”**

※ If you did not use the QR code to access the URL, the website will access you for authentication. Enter the authentication code on your Registration Sheet.



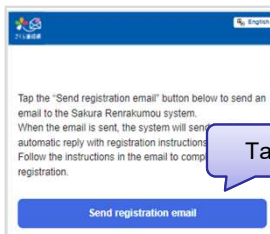
### 2. Select contact method

Choose whether to receive communications from the school by email or LINE.

You can switch the displayed language by selecting the language.



### Receive through email

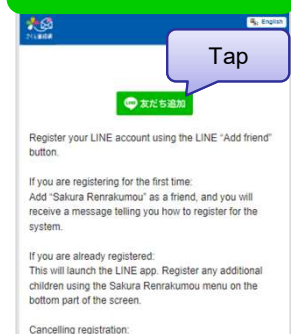


#### Send email

If you select “Receive through email,” a button will appear that will allow you to send a blank email to the email address used for registration.

Go to next page

### Receive through LINE



#### Add friend

If you select “Receive through LINE,” an “Add friend” button will appear on the screen. Tap the button.

Go to next page

### Receive through app

Android (Google Play)



iPhone (App Store)



#### Download app

Tap “Receive through app,” then tap the link to the relevant app store on the bottom of the screen. Download the app.

Go to next page

# 1-2. How to Register a New Contact (2/3)



This will open the Mail app. Send the blank email without altering any of the information.

\*If it opens an email app you don't normally use, or if you are unable to send the email for any reason, manually compose and send a blank email to "reg@school-i.net."



This will open the Sakura Renrakumou "Add friend" screen on the LINE app. Tap the "Add friend" button.

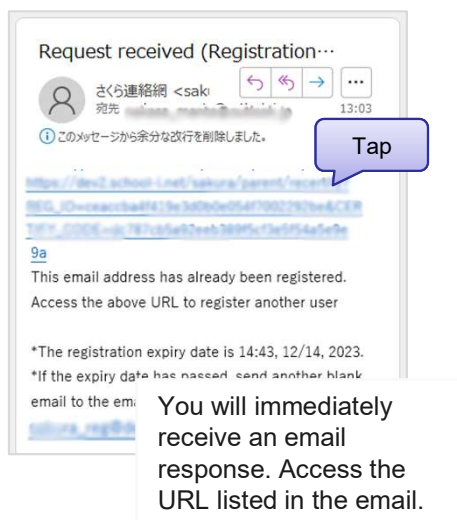
\*The LINE account you will register will be different depending on your service environment.

\*You will not be able to use this method if you have already added the Sakura Renrakumou LINE account as a friend. Follow the procedures in "4. Register Another ID" to register your contact.



When installation is complete, launch the app.

\*You will not be able to use this method if you already have the app installed. Follow the procedures in "4. Register Another ID" to register your contact.



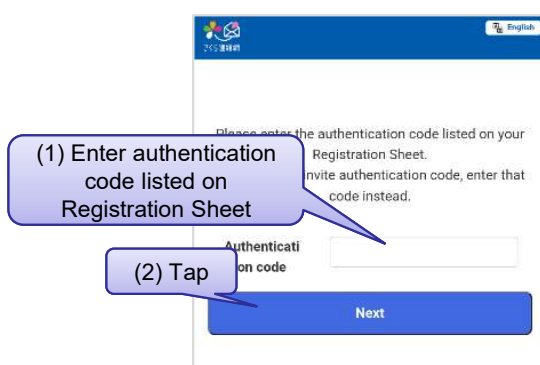
You will immediately receive an email response. Access the URL listed in the email.

\*If you do not receive the email response, add the "@school-i.net" domain to your list of approved senders.



You will immediately receive a LINE message. Tap the "Begin registration" button.

You will not need to enter an authentication code if you are registering by email. However, if you are asked for your authentication code, enter it using the procedure on the right.



You will be asked for authentication. Enter the authentication code on your Authentication Sheet again.

\*The app displays will vary slightly after this point. The procedures/content described, however, are the same.

# 1-2. How to Register a New Contact (3/3)

The Terms of Use will be displayed on the screen. Read the Terms of Use, then check the box next to "Agree" if you agree with the terms.

(1) Read

(2) Check

(3) Tap Confirm

(1) Enter the ID listed on your Registration Sheet

(2) Enter the passcode listed on your Registration Sheet

Please make sure that the name listed on the upper left part of your Registration Sheet is correct. You cannot use anyone else's Registration Sheet to register for the system.

(3) Tap Log-in

You cannot register any more email addresses. Delete one or more of the email addresses you have already registered.

- nak\*\*\*\*\*
- man\*\*\*\*\*
- nak\*\*\*\*\*
- nak\*\*\*\*\*

Cancel registration Delete and register

If you have already registered four email addresses (or other contact methods), you will see the screen to the left. Delete one of the old contacts and register a new contact.

When the log-in screen is displayed, enter the ID and passcode from your Registration Sheet.

You have 2 unanswered survey(s). Confirm

Contact has been registered. If you want to register another ID, go to "Add/view registered information" in the menu, then "Register another ID."

Close

From: さくら連絡網学校 学生ユーザ1

We will conduct a survey

We will conduct a test survey.

Response deadline: Until 17:00, 12/27 Respond

\*Sakura Renrakumou menu

Health check Contact School

Addview registered information

Registration is complete once you are brought back to the main screen.

At this point, you can register more contacts for this child, or register one or more contacts for another child.

If you want to register more contacts for this child, go to “3. Register Additional Contacts.”

If you want to register one or more contacts for another child (if you have another Registration Sheet), go to “4. Register Another ID.”